

Matrix Updates

Rental Updates

- Based on feedback from our Rental Committee, the rental input process has been simplified to make it easier and faster to enter rental listings.
- Unnecessary fields have been removed and there are fewer required fields.
- All required fields have been moved to the first three tabs: Agent Info, General Info and Rooms. The other tabs have optional fields.
- The biggest changes impacted the General Info tab.
 - **Lease Break Penalty Amount (\$ or %)** is now called **Additional Fees**.
 - School information, Parking fields and SqFt Total were moved to the General information tab to consolidate all required fields.

Rental Listings Input

Status Agent Info* General Info* Rooms* Building Interior Info Site Remarks Horse Facility Matrix Testing Flag

Address

County * Tax ID
 Street # * Street Dir Street Name * Street Type
 City * Zip Code * State *
 Unit # Building #
 Complex Name

Map Not Found

Latitude Longitude To set the latitude and longitude, click "Set Lat/Long". On the map click where the property is located, adjust the blue pin, then click Done.

[Update Map](#)
[Set Lat/Long](#)
[Choose Google Street View](#)

Status & Listing Information

List Date will be set to date listing is submitted to Active Status Expiration/Mgt Agreement End Date * Date Available Additional Information Agent Owner Rent-to-Own

Price Type is set to Rental Price Price Per Month* Lease Duration

Rental Listed By Leasing Conditions

Deposits/Additional Costs

Application Fee (Per Applicant) Pet Rent Deposits Potentially Refundable Pet Deposit Security Deposit

Security Deposit Pet Deposit Additional Fees

Schools

School District * Elementary Middle School High School

Academy 20
Adams 12
Adams 14
Adams County 50
Adams-Arapahoe 28J

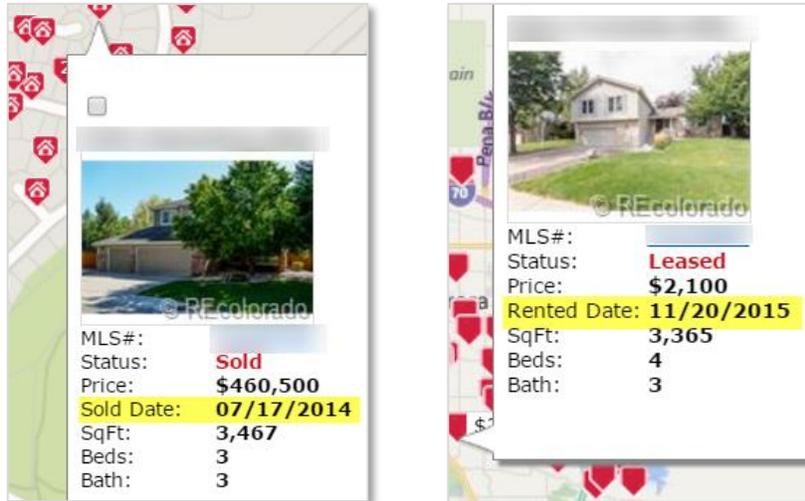
Other Required Fields

SqFt Total *

Parking Type* # of Spaces* Features

Delete More

- On the Map popup, Sold Date now displays for Sold listings and Rented Date displays for Leased listings.



- Retired Rental fields have also been removed from the Full and Client Full displays, Additional Search Fields, and Exports.

Other Matrix Updates:

- Updates were made to the **Change to Sold** form:
 - Under Contract Date** was removed from this form. For proper calculation of DOM and CDOM, Under Contract Date should only be adjusted on the Change to Under Contract form.
 - In **Concessions**, the “Rent Reduction” option was removed.
 - Selling Agent ID** has been updated to **Selling Agent ID (aka Buyer’s Agent)**.

REcolorado.com Updates

- Agent Search Results Social Media Icon Display Issue** – Social media icons no longer display on the Find an Agent search results page.